



# WEST BROADWAY biz

## Storefront Improvement Program Grant Application Form

### Section 1: General Information

The goal of the Storefront Improvement Program is to assist businesses in the West Broadway BIZ area, (members in good standing) in improving their storefront and building exterior in order to enhance the commercial viability of the BIZ area.

#### **Eligible Improvements:**

Physical improvements including exterior painting, wall finishes, signage, awnings, entryways, doors, and windows, etc., which will contribute to the enhancement of the commercial viability of the BIZ area. Eligible costs include the related labour and supply costs of an improvement, but not the costs related to zoning, permits, administration, legal and/or financing services.

#### **Grant Information:**

**Minor Grant – Maximum \$1500**

**Major Grant – Maximum \$5000**

Either minor OR major grant is available per member every 3 years, to be matched on a 50/50 basis by the applicant. **For major grant applications, drawings and associated costs must be submitted for approval ahead of the start of the project.** Application for the minor grant must be submitted no later than 1 year after completion of the improvement. The applicant will be responsible for paying for the related costs of an improvement prior to receiving the grant. Multiple improvements may be submitted on one application. Prior to reimbursement representatives of the BIZ board will review the application and inspect the improvements. All applications will be reviewed by the Streetscaping Committee on a *first come, first serve basis*. Applicants will be informed of their approval from the BIZ.

## Optional Design Grant Information:

For a cost of \$1500, our architect will:

- measure building
- review City Guidelines
- provide several options for new design
- provide an approximate cost for completion of work
- provide a review of improvements and a certificate of completion

Improvements completed within two years of the design phase will be reimbursed by the BIZ for up to 50% of the design costs, over and above the Minor or Major Grant.

## Section 2: Applicant

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner's Name (if different from applicant): \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Retail Type: \_\_\_\_\_

Business on Main Floor (circle one):    YES            NO



## **Section 5: Design Fee**

Was our architect used in the design phase of this project? (Circle one) YES NO

If YES, please attach the certificate of completion provided by the architect.

## **Section 6: Certification**

It is hereby certified that the information provided in this application is to the best of my knowledge accurate.

\_\_\_\_\_  
Applicants Name

\_\_\_\_\_  
Owners Name (if different than Applicant)

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Owners Signature (if different than Applicant)

Sign at Winnipeg, MB this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
BIZ Board Member

\_\_\_\_\_  
Chair's Name

\_\_\_\_\_  
BIZ Board Member Signature

\_\_\_\_\_  
Chair's Signature

Sign at Winnipeg, MB this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Your application can be dropped off at Brave New World, at 141 Sherbrook Street, you can email your application to [director@westbroadwaybiz.com](mailto:director@westbroadwaybiz.com), or you can mail your application to:

West Broadway BIZ  
Attn: Leah McCormick  
Box 26003  
676 Portage Avenue  
Winnipeg, MB.  
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Questions? Give us a call. 204-779-4100